

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

December 11, 2023

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief McDonough, Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor. Absent: Tom Bonidie, Code Enforcement Officer

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, November 13, 2023 – After the regular meeting to discuss personnel matters;

Tuesday, November 21, 2023 – Police Pension meeting;

Tuesday, November 28, 2023 – 2024 Budget meeting;

Monday, December 4, 2023 – 2024 Budget meeting; Township tree lighting ceremony;

Tuesday, December 5, 2023 – Tucker Arensberg Christmas event;

Thursday, December 7, 2023 – Library Christmas Party;

Sunday, December 10, 2023 – Children’s Christmas Party Event.

Monday, December 11, 2023 – Prior to the regular meeting to discuss personnel matters.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no comments or questions were submitted.

Call on the People

James Campolong, 3000 Perimeter Blvd. – Mr. Campolong expressed his appreciation for the ongoing improvements to the Brownsville Rd./Rt. 88 corridor. He inquired about the upcoming grading in that area. Mrs. Fosbaugh replied that the contractor will be providing fill material. They had to provide certain approved fill material, and the contractor should begin with that on Wednesday. The grading at the bend, going up the hill into Finleyville, will take place at the time the new turning lane and traffic lights are installed. Also, the “No Turn on Red” will be eliminated. Mrs. Fosbaugh added the Township is hoping to commence with the next phase in the Spring of 2024. The Township has received notification that the Water Company and Gas Company will be replacing lines along the area. Therefore, once the lines are replaced, we will be able to proceed with that aspect of the work. Mr. Campolong commented that it would be good to see other properties in that area cleaned up.

Ashley Urlakas, 3060 Brownsville Rd. Ext. – Ms. Urlakis requested that Ordinance No. 686 be reviewed, specifically Section 5A that states the minimum site requirements to establish a Hobby Farm is 5 acres. She provided a packet to the Board, that includes the Allegheny County, Union Township and Peters Township ordinances. Ms. Urlakis commented that 5 acres is too restrictive, and she suggested it be amended to 2.5 acres.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the MS4 Informational Meeting held on November 13, 2023. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Public Hearing held on November 13, 2023, regarding Ordinance No. 715, zoning classifications and planned residential developments. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on November 13, 2023. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of November, 2023. All members voted aye. Motion carried.

**Action on Minor
Subdivision –
Singletary Plan of
Lots – 889 Bideford
Road**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval for a minor subdivision identified as the Singletary Plan of Lots, as submitted by the Developers Rachel & Jeremiah Singletary, for the property located at 889 Bideford Drive within the Villas of South Park PRD, as recommended by the Township Engineer, Planning Consultant and Planning Commission members. All members voted aye. Motion carried.

**Action on Bond
Reduction – Rhino
Rentals – 2249
Brownsville Road**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the bond reduction request submitted by Andrew Dorfner, dba Rhino Rentals LLC, for the project located at 2249 Brownsville Road, as follows:

Cash Bond	\$217,365.89
Reduction	(54,328.51)
Remaining Balance	\$163,037.38

as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Snow
Removal Agreement
– Bonnie Dell Acres
Phase 3**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Snow Removal Agreement by and between the Township of South Park and the Estate of Arthur C. Fedorek (Quality Rentals), which provides for winter maintenance services to all streets identified as Bonnie Dell Acres Phase 3 by Township Public Works forces at a specific cost to the Developer, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

**Action on Refund of
Cash Bond for
Grading Permit –
2033 Pinnacle Way –
Joanna Boutilier &
Daniel Patton and
ZZ Landscaping**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the refund of the cash bond in the amount of \$9,772.50, posted by Joanna Boutilier & Daniel Patton and the contractor, ZZ Landscaping, with regard to the grading activities conducted at 2033 Pinnacle Way. The bond, minus the required 2-year maintenance bond in the amount of \$2,931.75, is to be refunded to ZZ Landscaping, as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action to Reschedule
Anticipated Action
on Ordinance –
Accept Public
Improvements –
Bonnie Dell Plan of
Lots**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve rescheduling action on the Ordinance accepting public improvements within the development identified as Bonnie Dell Plan No. 3, being a portion of Decker Drive and a portion of Watchfield Drive, by South Park Township, with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for February 12, 2024, as recommended by the Township engineer. All members voted aye. Motion carried.

Action to Reschedule Anticipated Action on Ordinance – Accept Public Improvements – Summit Station Phase 1 Plan	Motion by Mr. Snee, seconded by Mr. Lucot, to approve rescheduling action on the Ordinance accepting public improvements within the development identified as Summit Station Phase 1 Plan, with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for January 8, 2024. All members voted aye. Motion carried.
Action on Bid – CD 49 7.5 – Point Repair and Manhole Rehabilitation	Motion by Mr. Snee, seconded by Mr. Lucot, to reject the bid received by the South Hills Area Council of Governments (SHACOG) from Osiris Enterprises in the amount of \$57,920.00 for the Community Development Year 49 7.5 project identified as Point Repair and Manhole Rehabilitation, as recommended by the Project Engineer and Project Manager as the bid is excessive for the scope of work to be performed. All members voted aye. Motion carried.
Action on Resolution No. 12-23	Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 12-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH DURING THE YEAR 2024, SETTING REVENUES AT \$8,312,248.00, AND SETTING EXPENDITURES AT \$8,312,248.00. All members voted aye. Motion carried.
Action on Resolution No. 13-23	Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 13-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING THE TAX RATE FOR THE YEAR 2024 AT 3.062 MILLS. All members voted aye. Motion carried.
Action on Resolution No. 14-23	Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 14-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, SETTING MEMBER CONTRIBUTIONS INTO THE POLICE PENSION FUND FOR THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.
Action on Retirement – Wage Tax Clerk Pam Nichol	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the retirement of Pam Nichol from her position as Wage Tax Clerk with South Park Township, effective Friday, January 12, 2024, at the close of the business day. All members voted aye. Motion carried.
Action to Authorize the Preparation and Advertisement of Bids – Library Retaining Wall	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the preparation and advertisement of bids for the project identified as the Library Retaining Wall, and scheduling the bid opening for Wednesday, February 2, 2024, at 10:00 a.m., with action on said bids anticipated to take place at the regular

meeting of the Board of Supervisors scheduled for February 12, 2024. All members voted aye. Motion carried.

**Action on
Assessment Change
Reimbursements –
Lawrence P. Arrigo,
Tax Collector**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Township real estate tax refunds for the calendar year 2023 as a result of successful appeals at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated November 13, 2023, and November 18, 2023. All members voted aye. Motion carried.

**Action on Payment
Request No. 2 and
Final – 2023
Township Wide
Sanitary Sewer
Project – JetJack
Inc.**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 2 and Final in the amount of \$117,998.41, as submitted by the Contractor, JetJack Inc., for the work completed to date on the 2023 Township Wide Sanitary Sewer Project, as recommended by the Project Engineer and Project Manager. All members voted aye. Motion carried.

**Action to Schedule
Reorganization
Meeting Date and
Time**

Motion by Mr. Snee, seconded by Mr. Lucot, to schedule Tuesday, January 2, 2024, at 7:30 p.m., as the date and time for the Reorganization Meeting of the South Park Township Board of Supervisors. All members voted aye. Motion carried.

**Action on MS4
Report –November,
2023**

Mrs. Fosbaugh explained that following is the MS4 report for November dated December 11, 2023. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued on with litter collection activities on Township streets to prevent trash from impacting the function of the stormwater inlets, particularly at this time of year with the accumulation of leaves.
2. The Public Works Department rebuilt 2 storm sewer inlets in November.
3. The conservation closeout notice for the Piney Fork Sewage Treatment Plant was received from the Allegheny County Conservation District.
4. An application was filed with the South Hills Area Council of Governments for CD 50. The scope of the work involves relining a 48” storm sewer line bisecting Cardox Road. The Township is awaiting a response as to whether or not the grant application has been approved, which most likely will be in 2024.
5. The Public Works Department began inspecting approximately 110 outfalls in November. This is an ongoing process.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of November, 2023. All members voted aye. Motion carried.

Mrs. Fosbaugh mentioned that she spoke with the Township Solicitor today who suggested mentioning that the Board of Supervisors may be giving consideration to Ordinance No. 715, relative to Planned Residential Development (PRD), at the January 8, 2024, meeting. This ordinance was tabled at the November 13, 2023, Board of Supervisors meeting.

Police Chief's Report The Police Chief's Report for November, 2023:

Calls for Service	590
Arrests	5
Traffic Citations	30
Warnings Issued	33
Reportable Accidents	5
Non-Reportable Accidents	10
Fire Calls	10
Emergency Medical Assists to Tri-Community EMS	87
Deer Struck by Vehicles	6

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's report for the month of November, 2023. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Lucot – Mr. Lucot thanked everyone for attending. He commented that this evening is Mr. Sackinsky's last meeting, and he wishes him all the best in his retirement. He added that it has been a pleasure working with him over the past 4 years, as he is a very diligent, professional man. As a younger supervisor, it has been a treat to be able to watch how Mr. Sackinsky runs the Board and Chairs the meetings. He mentioned that he is sure he will find him fishing from time to time along the various creeks throughout the Township. Mr. Lucot expressed his appreciation to the Library and Recreation Boards, Mrs. Fosbaugh and the Township employees who helped with the various Christmas events. He added that this weekend the fire departments will be escorting Mr. and Mrs. Claus by fire truck throughout the Township and wished everyone a Merry Christmas.

Mr. Snee – Mr. Snee congratulated Mr. Sackinsky on his excellent performance as Supervisor. He mentioned that he has worked with Mr. Sackinsky for many, many years, and he learned a lot working beside him as a supervisor. Mr. Snee commented that he will miss him and congratulated him on his retirement. He is sure to see him fishing at Green Man Tunnel.

Mr. Sackinsky – Mr. Sackinsky thanked his fellow supervisors for their kind words. He commented that this evening is his 360th meeting over the course of 30 years. He expressed his appreciation to the residents of South Park Township for electing him 5 times. He started as a supervisor at age 50 and is retiring at the age of 80. He thanked Mr. Lucot, Mr. Snee and the previous supervisors for their support. Mr. Sackinsky stated that they have all worked together well and witnessed a lot of accomplishments, improvements, and developments made in the Township. He mentioned that Mrs. Fosbaugh has worked for the Township during his 30 years as supervisor and has led the board by keeping them well informed with the issues and prepared for the meetings, and he expressed his appreciation to her. He closed by saying he has enjoyed his time as supervisor.

Adjournment

Motion by Mr. Snee, seconded by Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:25 p.m.